

The Village Hall Management Committee (“VHC”)

**Minutes of Meeting**  
**The Village Hall in Maplebeck**  
**27 January 2020**

**Present:** Derek Sayer (DS) (chair); Andy Colclough (AC); Bob Gardner (BG) Sarah Wagstaff (SW); Charlotte Boyles (CB); Jenny Bladon (JB) (minutes)

		<b>Action</b>
1.	<b>Apologies</b> Julie Grundy (JG)	
2.	<b>Minutes of meeting dated 2 December</b> Approved as circulated	
3.	<p><b>Matters Arising.</b>            SW reported that she had sourced the market for environmentally friendly replacement toilet bins and brushes but none were available. It was therefore agreed to authorise purchase of replacements at £20 per set            JG has updated child protection section of the halls rules and regulations; DS to incorporate into main document and issue as appropriate.            CB reported that it was possible to hire an apple press and related equipment from Edingley at a cost of £40, but it might be possible to hire one free of charge from Hockerton. BG to contact them to ascertain full details.            AC reported that it was possible to purchase automatic mixer taps from £46 each. He was asked to check if they were temperature regulated and to report back to next meeting            JB reported that “nests” to remotely turn on the heating in the hall would cost about £140. She was asked to send a link to relevant websites to the committee for an informed decision to be made at the next meeting.</p>	SW   DS   BG  AC   JB
4.	<p><b>2020 Budget and 2019 Accounts</b>            BG presented the accounts for year ended 31 December 2019 to the meeting. The cash balance is slightly more than expected owing to delays in purchase of equipment and repairs, owing to the delay in purchasing pellets for the boiler and repairs to lighting, however the deferral of these costs to the new year is not expected to impact the cash balance at the end of 2020.</p> <p>BG stated that we are in a healthy financial position. Upcoming expenditure includes cost of redecorating the hall in February whilst income has been boosted by the fee for hall hire for the general election            Accounts will be prepared in the Charity Commission format and will be independently reviewed in due course."</p>	
5.	<p><b>Building Actions</b>            DS presented the report to the meeting. The only outstanding action points were a damp patch in the accessible toilet and the emergency lighting replacements. Mark Combellach had been contacted to complete the necessary repairs.</p>	

6.	<p><b>Recent Events Review</b> The children's Christmas Party had gone well, but the New Years Eve party did not take place. The recent film showing of Colette had been well attended.</p>	
7.	<p><b>Upcoming events 2020</b></p> <p><b>February</b> 8<sup>th</sup> Burns Night 27<sup>th</sup> - Live and Local event - The Storm Officer</p> <p><b>March</b> 3<sup>rd</sup> March Film – The post 17<sup>th</sup> Film Night - The Children Act</p> <p><b>April</b>  Birthday party</p> <p><b>May</b>  Birthday Party</p> <p><b>September</b>  Open day to celebrate 5<sup>th</sup> anniversary of official opening of the hall.</p>	
8.	<p><b>Future Events Plan</b></p> <p><b>18 Feb.</b> Burns Night - Tickets selling steadily need to sell at least 10 more to break even. DS organising order of play, seeking volunteers to make toasts and responses. BG purchasing haggis and will prepare main course. Volunteers required to produce dessert. It was agreed to hold a raffle - Scottish themed prizes required. DS and AC to set up the hall at 1.30pm on 7/2</p> <p><b>27 Feb</b> - Live and Local event. - The Storm Officer. Arrangements in hand.- DS taking the lead. He will email as and when help required</p> <p>AC has details of a country and western band which he will bring to the next meeting</p> <p>There is the possibility of a VE day singalong if Charlies Ant are available; it is hoped to have further details at the next meeting</p>	<p>DS BG</p> <p>DS/AC</p> <p>DS</p> <p>AC</p> <p>DS</p>
9.	<p><b>2019 Attendance/Usage Review</b> The attendance and usage figures for 2019 were presented to the meeting. Comparison of last year with previous years shows an increase of 19% in hall usage and 15% increase in user visits. Figures show that the largest group of users are from locations other than the three villages, however there has been an increase in the number of villagers from Maplebeck and Kersall using the hall.</p>	

10.	<p><b>2019 Energy Review</b>  DS presented the annual energy consumption/cost/income figures to the meeting. He reported that costs have now settled down after a spike last year in the cost of wood pellets. The annual surplus was healthy.</p>	
11.	<p><b>AOB</b></p> <p>It was suggested that the time was right to organise more talks - but perhaps focusing on village themes. Suggestions included afternoon talks with cream teas, and speakers to be considered included Rachel Gardner for a local history talk; a talk on bats and DS offered to track down a wildlife expert who would give a talk on local fauna.</p> <p>BG suggested organising a village trip to the REACH Flowerpod at Brackenhurst - tour size would be 12 and cost £7.50 per head to include tea and cakes. DS to ascertain interest for a visit in June/July.</p> <p>AC reported that the website was functioning well but the feedback page had attracted a lot of junk mail. PC has now closed this off.</p> <p>There had been a good turn out for the first Tae Kwando class, which had attracted a lot of children, it is hoped to attract more adults too, possibly at a separate session.</p> <p>The Pilates sessions have proved very popular and the instructor is investigating running a second class each week</p> <p>It was agreed to try and think of new activities which would appeal primarily to children. CB to find information on groups who combine storytelling with music. JB to investigate if Nottingham based charity Music for Everyone could help/suggest ideas.</p>	<p>DS</p> <p>DS/BG</p> <p>CB JB</p>
12	<p><b>Date of next meeting;</b>  <b>9 March 2020. 7.30 in the village hall</b></p>	