

The Village Hall Management Committee (“VHC”)

Minutes of the Additional Meeting held on 26th January 2022

Attending

Bob Gardner (BG) (Chair),

Rachel Gardner (RG) - Secretary

Max Crow (MC) Julie Grundy (JG) Joanna Smith (JS), Donna Bowyer (BS) and Garry Smith (GS)

	Topic	Action
1.	Apologies None	
2.	Resignation Michelle Gunn resigned from the Committee on 13/1/2022	
3.	Approval of the Accounts BG explained that the figure for ‘other’ expenditure included the gifts made to the former chairman. There were no other questions and the committee voted to accept the accounts and they were signed by BG and MC and will now be submitted for independent review.	
4.	Change in Rules and Regulations <ul style="list-style-type: none">• Most bank payments are now made by bank transfer. Our Rules and Regulations state that the treasurer has sole authority to make payments and that committee approval will be sought at the following meeting.• RG proposed that the rules be amended to state that the treasurer can only make payments for ‘routine’ expenditure without prior authorisation.• There was some discussion about using dual authorisation online but it was felt to be unworkable given difficulties of accessing other committee members for additional authorisation.• Committee agreed with RG’s proposal but added additional point that Treasurer could make other unauthorised expenditure up to £100 to cover emergencies.• RG to amend rules and regulations	RG
5.	Request by Kurling group for funds <ul style="list-style-type: none">• BG had received an email from the Kurling group organiser with a request to buy replacement bearings for the kurling stones. This would cost £187.20 + VAT and delivery.• BG confirmed that the Committee had bought the Kurling equipment in 2016 and 2017 at a combined cost of £326.36. The group meet once a month for about 2 hours. Because of the closure of the hall due to the pandemic, the equipment has only been used on 32 occasions.• JG and BG confirmed that the original idea of the committee at the time was that the Kurling equipment would made available to a number of groups.• As the equipment belongs to the Village Hall, there was some concern that the Kurling group had tried to clean them, themselves. It was felt that this is the Committee’s responsibility. JG suggested that her husband might be able to help with high pressure cleaning tool.• It had previously been agreed that the group would not be charged the standard £10 per hour for the hire of the hall. The organiser charges the	BG JG

	<p>players £1.00 per night and gives the sum raised to the village hall. The receipts to date total £331.00 which just covers the original cost of the equipment.</p> <ul style="list-style-type: none"> • The organiser of Kurling group felt that the dirt on the village hall floor had caused the bearings to cease to work. The issue of the cleanliness on the floor was brought up at the previous committee meeting. BG felt that much of the dirt and grit was brought in by the kurlers themselves and also from the food / biscuits served at meetings. The only other user of the hall (at the moment) is the Monday yoga group who do not wear shoes in the hall, nor eat food. It was agreed that we would ask the kurlers to wear indoor shoes in future to try and minimise the problem of bringing in dirt. • There was considerable discussion as to whether the committee should pay for replacement bearings if we cannot have the stones successfully cleaner. Four members felt quite strongly that the Hall should not pay, given that we do not provide equipment for other groups eg yoga. • Other members felt that Kurling is a communal activity enjoyed by individuals from Maplebeck and Kersall and so it should be encouraged. • The committee could not find the Kurling Equipment in the hall to check how well the stones working. • The decision was reached that: <ul style="list-style-type: none"> - Kurling equipment must be located and returned to the Village Hall - Committee will consider paying for replacement bearings if committee members cannot have the stones successfully cleaned - Attendees at regular meetings will be asked to wear indoor shoes at future meetings - The Kurling Group will be asked to pay the standard charge of £10 per hour (ie £20 in total) to help cover costs of equipment, electricity and heating. - BG to communicate the above to Kurling organiser. 	BG
6.	<p>AOB</p> <ul style="list-style-type: none"> • Agreed that we need new members on the committee. GS to approach to the Taskers, DB to approach Duns. • GS has spoken to Sune about running a pilates class in the Village Hall. She is interested in forming a small group possibly on a Friday. GS to confirm further details. • BG reported that the boiler seems to be smoking a lot. Some debate as to whether it's the pellets. BG confirmed that we have to have specific pellets so as to qualify for the Renewable Heat Incentive (RHI). JG said that the boiler will smoke when it is first lit and then settles down. BG has organised a sweep to attend on 27 Jan. The boiler probably needs servicing and BG to find out who can do this. 	GS DB GS BG
7.	<p>Next committee meeting Will be after the AGM held after re-election of the Committee at the Parish Meeting.</p>	All