

The Village Hall Management Committee (“VHC”)

**Minutes of the AGM held following Parish Meeting
on 3 March 2022**

Attending: Max Crow (MC) Rachel Gardner (RG) and Julie Grundy (JG)

	Topic	Action
1.	Apologies Don Bowyer (DB)	
2.	Re-election of members and eligibility to stand <ul style="list-style-type: none">• DB, MC, RG and JG were re-elected as members of the Committee for 2022-23 at the Parish Meeting.• All other members of the committee did not offer themselves for re-election. RG to amend Charity Commission details to reflect changes.• All member confirmed their willingness and eligibility to act as trustees. RG expressed gratitude to JG in staying on the committee as long-serving member with considerable knowledge and expertise.	RG
3.	Officers RG to chair meetings and also take on role as Treasurer. MC will be Secretary to Committee and take minutes of meetings.	
4.	Recognition of contributions of past trustees <ul style="list-style-type: none">• The committee recognized the generous contribution of all past trustees particularly Bob Gardner who has been Treasurer for the last eleven years and assisted Derek Sayer with managing the rebuilding of the hall.• Agreed that RG and JG would organise cards and gifts for past trustees	RG & JG
5.	Approval of minutes The minute of the meeting dated 13 th and 26 th January 2022 were approved.	
6.	Matters arising <ul style="list-style-type: none">• The accounts have been independently verified, presented to the Parish, and will now be put on the VH website.• Repointing work started on 3/3/2022 and is ongoing.• Boiler has been serviced.• Kurling group<ul style="list-style-type: none">- Issues are:<ul style="list-style-type: none">i) Whether we refund the money already spent by Jenny Blaydonii) Who will own the stones and ongoing commitment to maintain, repair or replace them?iii) A monthly charge to Kurling group to fairly reflect the costs of heating, lighting, ongoing maintenance etc- RG & DB have met several times in the last month to discuss these issues and needed wider committee agreement as how to go forward- DB already agreed with organizers that their March session can go ahead under previous arrangement.- MC, JG & RG all agreed that we would:<ul style="list-style-type: none">i) Gift the stones to the Kurling Group and the VHMC takes no further responsibility for maintenance etc	RG

	<ul style="list-style-type: none"> ii) Ask Group to either pay £10 per hour (standard hire rate) OR £2 per person per session which, over the year, would average about £20 per session on previous attendance figures iii) Refund Jenny £100 as a goodwill gesture provided new casters are fitted and the above is agreed to. <ul style="list-style-type: none"> - If Kurling group organizers are unable to accept proposals, committee agreed that long term interests of the hall and wellbeing of Committee members have to be put first and the use of the hall by the current Kurling group will be brought to an end - DB to communicate to Kurling group organisers 	DB
7.	<p>Finances</p> <ul style="list-style-type: none"> • RG stated that VH currently has £2.551 in bank account • £330.80 is held on behalf of the Parish for the Defibrillator and therefore cannot be spent by VH. Original donation was £500 less £169.20 paid to R Kinnear on 23/2/2022 for maintenance etc • Committee reaffirmed the previous agreement that it is prudent to hold around £2,000 in reserve to meet unexpected expenditure and increases in costs. 	
8.	<p>Review of Hall Hire Charges</p> <p>Hall hire charges are generally £10 per hour for exercise groups. RG asked that they remain unchanged given several new classes are starting in next few weeks. Agreed by committee.</p>	
9.	<p>AOB</p> <ul style="list-style-type: none"> • Septic tank: RG stated that we had received a letter saying that it was 3 years since septic tank emptied. Agreed that JG and husband would ascertain level in tank to determine whether we should go ahead with emptying. • Easter Egg Hunt RG said she'd been talking to Charlotte Boyles about organizing this. RG to contact CB to see what help /support she'd like from VHMC. 	JG
10.	<p>Next committee meeting</p> <p>No date agreed but perhaps early April before Easter.</p>	All