

The Village Hall Management Committee (“VHC”)

Minutes of meeting held in the Village Hall 12th January 2023

Attending: Donna Bowyer (DB) Max Crow (MC) Rachel Gardner (RG), Julie Grundy (JG)

	Topic	Action
1.	Approval of minutes <ul style="list-style-type: none">The last meeting’s Minutes were approved.	
2.	Matters arising <ul style="list-style-type: none">Processor fault on <u>fire alarm board</u> has been resolved. Had to call in FireTech and repair cost £78.RG has put ‘<u>Interior Dehumidifier</u>’ in cleaning cupboard to help with dampness. Also, there is an extractor fan in there which can be used.<u>Smart meter</u> – As we have lost our free WIFI provision, this is no longer an option.RG has circulated letter to all village members explaining Village Hall governance and current events. Also asked for suggestion of future events and new committee members.	
3.	2022 Accounts (attached) <ul style="list-style-type: none">RG discussed the 2022 Accounts. There was an excess of expenditure over income of £540 caused partly by the deferred costs of Water, PPL license from 2021. Also hit by costs of servicing the boiler (£501) and emptying the septic tank (£310)	
4.	Boiler <ul style="list-style-type: none">An emergency repair for the heating required a bypassing of the faulty valve. This is a temporary fix and a new valve will need to be installed. As a result, the thermostat in the hallway is the main heating control, not the one in the hall. It is taking longer to heat the main hall as a result.Wood pellets price increase. These are the fuel for the boiler. The price has doubled since last year to £478.It was decided to not continue with Renewable Heat Incentive as one of the conditions is the yearly servicing of the boiler. This cost was £505 and the incentive only brings in £125.RG has checked insurance and annual servicing of the boiler is not a requirement of insurance.	
5.	2023 Forecast (attached) <ul style="list-style-type: none">RG forecast a surplus of just over £1,000 in next year, assuming the Boiler doesn’t need servicing and Septic tank emptying. Recommend that:<ul style="list-style-type: none">Hall hire costs are increasedAll licenses including music license are stoppedCleaning costs are reducedThere are additional fundraising activities such as the feteRCAN membership was agreed to continue.Cleaning by Gaynor will be every 2nd month and kept under review.	

	<ul style="list-style-type: none"> ● Hall hire prices will be increasing £15 per hour (to include use of all facilities and equipment except AV) but regular users of the hall such as Pilates, Yoga and Kurling will be charged £12.50 per hour. ● AV hire will be a separate cost +£10 per session. 	
6.	<p>Events</p> <ul style="list-style-type: none"> ● Quiz has been outsourced this year. Many thanks to Brendan Carson for organising. ● No-one as yet has asked to use the hall for a coronation event. Hall use will continue to be free for such Village events, but donations are strongly encouraged to cover costs to hall. ● One of the yoga classes has ceased. Another teacher has introductory session on 30/1. 	
7.	<p>AOB</p> <ul style="list-style-type: none"> ● Internet provision sadly withdrawn as A & C Pass have sold their company. RG to write letter of thanks. In current financial climate, agreed that we would not seek alternative provision. ● RG explained that we get very few enquiries about using the hall. Only 2 people from the 3 villages had used the Hall in the last year for private parties. There had been a total of 9 external enquiries in 2022 of which only 4 had resulted in firm bookings. The reasons given for lack of firm booking are: <ul style="list-style-type: none"> - Hall is not large enough for numbers attending - There is no dedicated parking 	
7.	<p>Next committee meeting</p> <p>The Parish Meeting is 21st March at which the VHMC will be elected. Normally hold AGM immediately afterwards but timing later than normal. RG to confirm.</p>	