

The Village Hall Management Committee (“VHC”)

Minutes of Meeting
The Village Hall in Maplebeck
14 May 2018

Present: Derek Sayer (DS) (chair); Brendan Carson; (BC); Andy Colclough (AC); Bob Gardner; (BG); Julie Grundy (JG); Mark Wagstaff (MW) [present until 8pm]; Jenny Bladon (JB) (minutes)

		Action
1.	Apologies None - full attendance	
2.	Minutes of meetings dated 19 February and 30 April Both sets of minutes approved as circulated	
3.	Matters Arising Electronic payments system used by Clubbercise appears to be working smoothly Window cleaner still to be contacted	BG
4.	Treasurers Report It had previously been agreed that reports would be presented quarterly with the next report being due at the June meeting	
5.	Building Actions DS presented an update of actions required and completed. The only outstanding item is the replacement of the step edging. DS has obtained black tape to complete this task	DS
6.	Recent Events Review The jazz night was considered a great success. Good feedback was received from attendees, who were mainly from out of the village. Small profit made The wedding reception had highlighted the need for protectors for light sockets, DS to obtain. The car parking facility at the workshops was used for the first time, space for approx 20 cars.	DS
7.	Future Events Several items were discussed including a country music event. DS to approach contacts within the	

	<p>music scene to identify a suitable act. Everyone was asked to be on the lookout for possible performers.</p> <p>We anticipate hearing about our bid to Village Ventures in June. Once we have this information it will be possible to firm up other events such as a race night. JB to organise once a date has been agreed</p> <p>DS to approach Rachel to see whether she would DJ at a New Years Eve party. BC to provide telephone number</p> <p>BG to explore board game theme event.</p> <p>Alternative therapy sessions were discussed; BG to ask yoga tutor for advice about feasibility and availability of possible practitioners</p>	<p>DS/All</p> <p>BC/DS</p> <p>BG</p> <p>BG</p>
7. (cont)	<p>Agreed Programme of special events</p> <p>May 22nd - Film</p> <p>June 5th - Book Club 13th - Kurling 16th - Village Fete 26th - Film</p> <p>July 10th - Book Club 11th - Kurling 31st - Film</p> <p>September 4th - Book Club 12th - Kurling 25th - Film</p> <p>October 10th - Kurling 23rd - Film</p> <p>November 14th - Kurling 27th - Film</p>	
8.	<p>G. D.P.R.</p> <p>A report summarising our responsibilities under the new regulations was presented by BG.</p>	

9.	<p>VH Website</p> <p>AC stated PC was aiming to have the website up and running by September.</p>	
10.	<p>Hire Rates</p> <p>It was agreed to retain the current rates at £10 ph for villagers and £15ph for others Reception rates to be £250 for villagers and £350 for others. These amended details to be placed on website/Facebook etc.</p>	DS
11	<p>Review of Targets</p> <p>DS presented a report showing the outcomes, actions and indicators of the village hall business plan 2015 -2017.</p>	
12	<p>AOB</p> <p>Spring clean to take place from 9am on 2 June</p> <p>Volunteers were required to obtain food hygiene certificates. JG/JB agreed to undergo training. BG agreed to reimburse costs</p> <p>MW to replace BC as fire regulation officer</p> <p>It was agreed that BC should continue to hold keys for the hall</p> <p>List of duties currently undertaken by BC to be drawn up and volunteers asked to take over</p>	<p>All</p> <p>JG/JB</p> <p>MW</p> <p>DS</p>
13.	<p>Date of next meeting</p> <p>Tuesday 19 June 2018 at 7.30pm in the village hall.</p>	