

The Village Hall Management Committee (“VHC”)

Minutes of Meeting
The Village Hall in Maplebeck
22 October 2018

Present: Derek Sayer (DS) (chair); Bob Gardner (BG); Andy Colclough (AC); Julie Grundy (JG); Mark Wagstaff (MW); Jenny Bladon (JB) (minutes)

		Action
1.	Apologies None	
2.	Minutes of meetings dated 17 September Approved as circulated	
3.	Matters Arising. DS reported that a two ring hob had been purchased and the acoustic panels had been fitted. Sourcing costs etc for a new gazebo was in hand.	DS
4.	Treasurers Report BG presented accounts up to the end of September 2019. Income and expenditure during the summer months had been relatively low, no significant events taking place to generate income; expenditure included the cost of emptying the septic tank and purchasing fuel pellets. Expenditure on the installation of acoustic panels and a new electric hob mean that the cash balance at the end of the year will be around £3,000. BG to put together an outline budget for next year for presentation and discussion at the next meeting.	BG
5.	Website Now up and running. Minor glitches being sorted out. PC to email committee with details of how to locate “calendar” BG to send bank details to PC so ticket search arrangements can be implemented. BG to send a note on booking fees - what the company will charge for selling each ticket etc. A link to Jane Kinnear’s website to be set up. JG will be given permission to add events to the	PC BG BG PC

	<p>calendar. In her absence PC to be asked to give permission to another committee member until JG returns - to ensure continuity.</p> <p>DS agreed to be responsible for “posts”</p> <p>Does the facebook link go to the page set up by Katherine Cashell - it looks different</p>	<p>PC</p> <p>DS</p> <p>PC</p>
6.	<p>Building Actions</p> <p>DS presented a list of building actions to the meeting, all have now been completed</p>	
7.	<p>Recent Events Review</p> <p>Last years film season is now complete. Ten films were shown during the year and a small surplus achieved. Attendance was up by 5% on the previous year. The new season is about to get underway.</p> <p>Posters used at the recent WW1 commemoration evening to be stored at the hall or at Rachel Gardner’s home.</p> <p>The WW1 event was a great success despite a disappointingly low turnout.</p>	<p>DS</p> <p>DS</p>
8.	<p>Managing upcoming bookings</p> <p>JG reported that the hall had been booked for an all day (8.30 - 5.30) event on 5 November - Reach learning disabilities - AC/DS to act as liaison in the morning; BG in the afternoon</p> <p>Facility requirements to be established</p> <p>An afternoon (1.30 - 4.30) booking on 27 November by RCAN - DS to act as liaison</p> <p>A birthday party on 27 December - JG to liaise. DS requested safety cones be placed on the road to ensure neighbours could enter and leave their property without difficulty.</p> <p>Car parking for larger events available on one side of the road; village green (if dry); or in workshops - notice required for this facility.</p> <p>New Years Eve party - BC to be contacted for details.</p> <p>It was agreed this item should be on every agenda so that volunteers can be identified to act as liaison points for each forthcoming event.</p>	<p>DS/AC /BG</p> <p>JG</p> <p>DS</p> <p>JG</p> <p>JG</p>
9.	<p>Future Events</p> <p>The trip to Winkburn Hall has been arranged for 3 April at 7pm</p> <p>DS has sorted publicity for Village Venture drama which takes place on 15 November. JB to</p>	<p>DS</p>

	<p>deliver hand bills to Kersall residents. We need to sell 30 adult tickets or 60 childrens tickets to break even.</p> <p>MW reported it was unlikely that older teenagers would be interested in a Christmas party but an event for younger children on the last day of school term may be more successful MW/SW to investigate. It was also suggested that parties/events at Easter, in the summer (perhaps a BBQ) and Halloween could be popular. MW to suggest dates for the coming year when these events could be organised.</p> <p>It was agreed to send all new residents to the three villages a voucher for two people to be used at a film night of their choosing as a way of encouraging them to visit the hall.</p>	<p>JB</p> <p>MW /SW</p> <p>MW</p> <p>DS</p>
6. (cont)	<p>Agreed Programme of special events</p> <p>November 14th - Kurling 15th - Village Venture play 27th - Film</p> <p>2019</p> <p>February 2nd - Race night</p> <p>March 30th - Village Venture Music evening</p> <p>April 3rd - Group visit to Winkburn Hall</p>	
10.	<p>Objectives and targets for the next period Project outcomes</p> <p>Committee members who were absent from the last meeting approved the Objectives and targets which had been agreed by the remainder of the committee at the last meeting</p>	
11.	<p>AOB</p> <p>The committee agreed the purchase of new blue tablecloths and two wipe clean cloths for use on serving tables. DS to obtain.</p> <p>DS recommended the purchase of two additional tables (one large and one small) this was agreed. DS to obtain.</p> <p>DS asked that all members respond to his emails</p>	<p>DS</p> <p>DS</p> <p>All</p>

	<p>which contain requests.</p> <p>Correspondence had been received from Eve Knight Jones recommending purchase of land behind the hall. This proposal was considered and the decision was not to proceed. DS to contact Eve and thank her for her interest.</p>	DS
12	<p>Dates of next meetings</p> <p>Monday 17 December 2018 at 7.30pm in the village hall.</p>	