

## The Village Hall Management Committee (“VHC”)

### Minutes of Meeting The Village Hall in Maplebeck 1 April 2019

**Present:** Bob Gardner (BG) (Chair) ; Julie Grundy (JG); Mark Wagstaff (MW); Jenny Bladon (JB) (minutes)

Other villagers mentioned - Phil Grundy (PG); Allen Bladon (AB); Brendan Carson (BC)

		<b>Action</b>
1.	<b>Apologies</b> Derek Sayer (DS) Sarah Wagstaff (SW); Andy Colclough (AC)	
2.	<b>Minutes of meetings dated 18 February</b> Approved as circulated	
3.	<b>Matters Arising.</b> Hall letting agreement has been amended Vacuum cleaner purchased	
4.	<b>1<sup>st</sup> Quarter Management Accounts</b> BG presented the accounts covering the period ending 31 March 2019 As at 1 April the current balance was slightly more than was anticipated but the septic tank has still to be emptied.	
5.	<b>Building Actions</b> All actions complete; JB reported that several rubber bungs were coming off chairs, these were being collected near the hatch and could be replaced during the annual Spring Clean.	
6.	<b>Recent Events Review</b> The Kit Holmes concert held on 30 March had been enjoyed by all who attended, 60% of attendees came from outside the villages of Maplebeck and Kersall. A small surplus was achieved. On-line booking system had worked well but the majority of people still booked via phone and email	
8	<b>Managing Upcoming Bookings</b>  7 April - Childrens party - JG 20 April - Easter treasure hunt - MW/SW 24 April - Chernobyl charity event - BG 27 April - Party private hire - MW to open up JG to close.	

	<p>2 May - council elections - SW to turn the heat on, MW to close Clubbercise class has been cancelled.</p> <p>13 July - BBQ - JB</p> <p>17 July - Norwell History Society - JB to open and help set up - JG to close</p> <p>3 August - Wedding reception - JG</p> <p>November TBA - Live and Local event</p> <p>March 2020 TBA Live and Local event</p>	
8a.	<p><b>Future Events Plan</b></p> <p><b>April</b></p> <p>3<sup>rd</sup> - Group visit to Winkburn Hall</p> <p>7<sup>th</sup> - Private Hire - birthday party</p> <p>20<sup>th</sup> - Easter treasure trail</p> <p>24<sup>th</sup> - Private Hire, Charity event</p> <p>27<sup>th</sup> - Private Hire - party</p> <p><b>May</b></p> <p>2<sup>nd</sup> - council elections</p> <p><b>July</b></p> <p>13<sup>th</sup> - BBQ</p> <p>17<sup>th</sup> Norwell History Society</p> <p><b>August</b></p> <p>3<sup>rd</sup> - Wedding reception</p> <p><b>September</b></p> <p>14<sup>th</sup> - Quiz night</p> <p>28<sup>th</sup> - half day yoga workshop</p> <p>AC and JB attended the Live and Local publicity event on 17 March. They recommended a childrens event to take place in November and a play/similar in Spring 2020. Recommendations to be sent to DS who will complete bidding process by 10 May.</p>	<p>JB</p> <p>JG</p> <p>MW/SW</p> <p>BG</p> <p>MW/JG</p> <p>SW/?</p> <p>JB</p> <p>JB/JG</p> <p>JG</p> <p>BG</p>
9.	<p><b>Conflict of Interest and Eligibility Declarations/Governance (Charity Commission)</b></p> <p>BG reported that the Charity Commission had issued new regulations which meant committee members needed to ensure they were eligible to be a trustee and to declare any conflict of interest. BG urged the committee to look at the Charity Commission website to check out their</p>	

	eligibility, he would then bring forms to a future meeting for signature..	
10.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>● BG will present the 2018 Annual Report report at the Parish Council AGM on 8 April. This has already been prepared by DS and was approved by the committee at the last meeting</li> <li>● PG was asked to read and record the various meters in the hall and send readings to DS</li> <li>● An email had been received from BC. Chair of Maplebeck Parish Council concerning noise made by departing users of the hall late at night. The matter was fully discussed and although notices regarding noise are already displayed prominently within the hall an additional notice will be prepared and attached to the main exit door. It was also agreed that people hiring the hall would be asked to be quiet when leaving the hall late at night, both at the initial hiring stage and on the day of the event. BG to prepare a response to BC and circulate to committee for approval.</li> <li>● AB had been asked to obtain estimates for a gazebo which would replace the current one which has broken. Various options were discussed; AB to be asked to undertake further research, JB to report to next meeting.</li> </ul>	<p>BG</p> <p>PG</p> <p>BG</p> <p>JB/AB</p>
11	<p><b>Date of next meetings</b> Monday 20 May 2019 at 7.30pm in the village hall.</p>	