

The Village Hall Management Committee (“VHC”)

Minutes of Meeting The Village Hall in Maplebeck 20 May 2019

Present: Andy Colclough (Chair) ; Julie Grundy (JG); Mark Wagstaff (MW); Jenny Bladon (JB) (minutes)

Other villagers mentioned: Allen Bladon (AB); Rachel Gardner (RG); Brendan Carson (BC); Pat Colclough (PC)

		Action
1.	Apologies Derek Sayer (DS) Sarah Wagstaff (SW); Bob Gardner (BG)	
2.	Minutes of meetings dated 1 April Approved as circulated	
3.	Matters Arising. Having been re-elected at the recent PCC meeting, the committee all confirmed they were content with their areas of responsibility. It was unanimously agreed to ask DS to remain as chair. The committee were content to continue sharing out his responsibilities until he feels able to continue in his role.	
4.	Recent Events Review The visit to Winkburn Hall had been enjoyed by all who attended. DS had sent a note of thanks. The Easter Egg trail had been a success but was poorly attended. This was attributed to many local families being away and deliberately low key publicity. These issues to be addressed if the event is held next year..	
5	Managing Upcoming Bookings 22 May - Cerebus - JG 23 May - European Election - JG 4 June - Extinction Rebellion - JB 9 June - Birthday party - JG 17 June - Extinction Rebellion - AC 18 June - Film - It was agreed that the committee need to be aware of who is showing the films in DS’s absence and it may be sensible for all the committee to receive training in operating the A/V system. JB to obtain rota. 19 June - Cerebus - JG 22 June - Garden Fete (toilet facilities only) - BC 13 July - BBQ - Details such as timing; target	JB

	<p>audience etc to be finalised via email. MW agreed to help JB with arrangements</p> <p>17 July - Norwell History Society - JB to open and help set up - JG to close. JB to contact RG to ascertain requirements</p> <p>24 July - Cerebus- JG</p> <p>3 August - Wedding reception - JG</p> <p>14 Sept. - Quiz night. It was agreed to discuss this in more detail at the next meeting in the meantime JB to obtain feedback from a similar event held recently at Kneesall</p> <p>28 Sept. - Yoga workshop - BG</p> <p>31 Dec New Years Eve party - JG</p> <p>Jan 2020 TBA Burns Night - date to be decided quickly so that ceilidh band can be booked.</p> <p>Bids made for Live and Local events in November and March.</p>	<p>JB</p> <p>JB</p>
6.	<p>Future Events Plan</p> <p>May 23rd - European elections</p> <p>June 4th - Extinction Rebellion meeting 17th - Extinction Rebellion meeting</p> <p>July 13th - BBQ - 17th Norwell History Society</p> <p>August 3rd - Wedding reception</p> <p>September 14th - Quiz night 28th - half day yoga workshop</p> <p>November TBA - Live and Local event</p> <p>December 31st New Years Eve party</p> <p>January 2020 TBA Burns Night</p> <p>March TBA Live and Local event</p>	<p>JG</p> <p>JB AC</p> <p>JB/MW JB/JG</p> <p>JG</p> <p>BG</p> <p>JG</p>

7.	<p>Hall Maintenance</p> <p>It was agreed to hold a spring clean day provisionally 14 July. JB to ask committee members for jobs they considered needed to be done.</p> <p>It was highlighted that the patio needed to be treated with weedkiller. AB to arrange</p> <p>The biomass pellets which had been causing thick smoke had been exchanged but there are some that still need to be used up.</p> <p>It was noted that one of the green emergency lights on the back wall of the hall had gone out. JB to write to DS for guidance.</p>	<p>JB</p> <p>AB</p> <p>JB</p>
8.	<p>AOB</p> <p>A request has been received from the Extinction Rebellion group to include a link to their website from the village hall website. It was agreed to include the link from their booking on the calendar. PC to be asked to set this up.</p> <p>It was agreed to have two further sets of keys cut so that all committee members were able to access the hall when required. JB to arrange for them to be cut</p> <p>It was agreed the gazebo should be purchased before July. JB to email committee with costings so a decision could be made quickly.</p> <p>The fire safety orders and procedures book needs updating. JB to update and obtain the required signatures</p>	<p>PC</p> <p>JB</p> <p>JB</p> <p>JB</p>
9	<p>Date of next meeting; Wednesday 3 July 2019 at 7.30pm in the village hall. (Mark Wagstaff - provisional chair)</p>	